Statement by the spokesperson of EU High Representative Catherine Ashton on the death of King Father Norodom Sihanouk

The spokesperson of Catherine Ashton, High Representative of the Union for Foreign Affairs and Security Policy and Vice President of the Commission, issued the following statement today:

"It is with great sadness that the High Representative has learnt of the passing away of King Father Norodom Sihanouk. She wishes to express her sincere condolences and sympathy to King Norodom Sihamoni, to Queen Mother Norodom Monineath, to all members of the Royal family and to the people of Cambodia.

King Norodom Sihanouk was a well respected leader and a key figure in Cambodia's recent history. The EU will continue to stand by Cambodia."
Circular Note

The Embassy of the United Arab Emirates presents its compliments to all Diplomatic Missions accredited to the Republic of Austria and to all Permanent Missions accredited to the United Nations and the International Organisations in Vienna, and has the honor to inform that His Excellency Ambassador Mohammed Hamad Omran will be absent from Austria as of 7 July, 2010.

During his absence Mr. Khalid Ibrahim Shohail, Minister Plenipotentiary will act as Chargé d’Affaires a.i.

This note requests no reply.

The Embassy of the United Arab Emirates avails itself of this opportunity to renew to all Diplomatic Missions accredited to the Republic of Austria and to all Permanent Missions accredited to the United Nations and the International Organisations in Vienna the assurances of its highest consideration.

Vienna, 7 July 2010
To all
- Diplomatic Missions accredited to the Republic of Austria
- Permanent Missions accredited to the United Nations and the International Organisations in Vienna

Le départ de l’Ambassadeur


Pendant son absence, Monsieur Roderigo Salem, Deuxième Conseiller de l’Ambassade, assurera les fonctions de Chargé d’Affaires a.i.

L’Ambassade saisit cette occasion pour renouveler au Ministre des Relations Extérieures les assurance de sa haute considération.
Reponse

Le Ministère des Relations Extérieures présents ses compliments à l’Ambassade de Novadie et à l’honneur d’accuser réception de la note par laquelle elle a bien voulu lui faire savoir que, son Excellence Monsieur l’Ambassdeur s’absentant de France, la gérance de la Mission Diplomatique sera confiée à Monsieur Roderigo Salem, Deuxième Conseiller de l’Ambassade, en qualité de Chargé d’Affaires a.i.

Le Ministère a pris bonne note de cette communication et saisit cette occasion pour renouveler à l’Ambassade les assurances de sa haute considération.
Vienna, 01 June 2007

Excellency

I have the honour to inform You that today I have presented to His Excellency the Federal President of the Republic of Austria, Dr. Heinz Fischer, The Letters accrediting me as Ambassador Extraordinary and Plenipotentiary of the Dominican Republic to the Federal Republic of Austria.

I take this wonderful opportunity to express to Your Excellency my desire to maintain and strengthen the excellent relations, both official and personal between our two countries and Missions.

Please accept, Excellency, the assurances of my highest consideration.

Mr. Ramón Quiñones

H. E. SUN Saphoeun
Ambassador of the
Kingdom of Cambodia
Tervueren Avenue
1050 Brussels, Belgium
Brussels, 06 June 2007

Excellency

I have the honour to acknowledge receipt of Your letter dated 4 June 2007, in which Your Excellency have informed me that You have presented to His Excellency the Federal President of The Republic of Austria, Dr. Heinz Fischer, The Letters accrediting Your Excellency as Ambassador Extraordinary and Plenipotentiary of the Dominican Republic to the Federal Republic of Austria.

I take this wonderful opportunity to express to Your Excellency my desire to maintain and strengthen the excellent relations, both official and personal between our two countries and Missions.

Please accept, Excellency, the assurances of my highest consideration.

SUN Saphoeun

H. E. Mr. Ramón Quiñones
Ambassador of the
Dominican Republic
Prince Eugen Street 18/1/33
1040 Vienna, Austria
Phnom Penh, October 2010

H.E. Mr. Miguel Angel MORATINOS
Minister for Foreign Affairs
The Kingdom of Spain
Madrid

Excellency,

On the solemn occasion of the National Day of the Kingdom of Spain, I have the great pleasure to extend my warmest congratulations and best wishes of happiness and greater success to Your Excellency in the fulfillment of your noble task.

I am convinced that the existing relations of friendship and cooperation between our two Kingdoms will be further developed and strengthened for the common interests of our two nations.

Please accept, Excellency, the assurances of my highest consideration.

Deputy Prime Minister
Minister of Foreign Affairs
and International Cooperation
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to ……………………………………………….in ………………………and has the honour to forward herewith the letter of ……………….. ……………………, ……………………of the Royal Government of Cambodia addressed to H. E. Mr……………………………….., ……………………………… ………………………for further transmission to its high destination.

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to …………………………………….. the assurances of its highest consideration.

Phnom Penh, October, 2010

……………………………………
Phnom Penh, le Juillet 2008

S.E. M. Bernard KOUCHER
Ministre des Affaires Etrangères et Européennes de la République Française

PARIS.

Monsieur le Ministre,

A l'occasion de la glorieuse Fête Nationale de la République Française, j'ai le grand plaisir de vous présenter mes plus chaleureuses félicitations et mes meilleurs voeux de bonheur et de prospérité pour le peuple français, ainsi que mes voeux de pleins succès pour votre noble mission.

Je suis fermement convaincu que les excellentes relations d'amitié et de coopération fructueuse entre nos deux pays continueront de se développer harmonieusement. Le rôle très important que la France joue dans le développement général du Cambodge en est un exemple vibrant.

Veuillez croire, Monsieur le Ministre, en l'assurance de ma très haute considération.

........................................

Vice-Premier Ministre
Ministre des Affaires Étrangères et de la Coopération Internationale

En remerciant l’Ambassade de son aimable coopération, le Ministère des Affaires Étrangères et de la Coopération Internationale saisit cette occasion pour lui renouveler l’assurance de sa haute considération.

Phnom Penh, le Juillet 2008
Monsieur le Premier Ministre,

A l'occasion de la glorieuse Fête Nationale de la République Française, j'ai le grand plaisir d'adresser à Votre Excellence, au nom du Gouvernement Royal du Cambodge et du peuple cambodgien, mes plus chaleureuses félicitations, avec les très fervents voeux que je forme pour le plein succès de votre noble mission, et pour le bonheur et la prospérité du peuple français.

J'ai la ferme conviction que les excellentes relations d'amitié et d'étroite coopération multiforme et fructueuse entre nos deux pays se renforceront et se développeront toujours davantage dans l'intérêt de nos deux peuples. J'exprime également ma profonde gratitude pour le soutien constant et l'aide que la France apporte au Cambodge.

Veuillez agréer, Monsieur le Premier Ministre, les assurances de ma très haute considération.
Phnom Penh,          October 2010

H.E. Mr. José Luis Rodríguez Zapatero
Prime Minister
The Kingdom of Spain
Madrid

Excellency,

On the joyful occasion of the National Day of the Kingdom of Spain, on behalf of the Royal Government and the People of Cambodia, I have the great pleasure to extend my most cordial congratulations and best wishes of happiness to Your Excellency and to the people of Spain.

I firmly believe that the good relations of friendship and cooperation existing between our two Kingdoms will be further expanded and consolidated for the common interests of our two peoples.

Please accept, Excellency, the assurances of my highest consideration. (and my best wishes for your personal good health and greater success in the fulfilment of your noble task.)

...........................................
Phnom Penh, May 05, 2010

His Excellency Mr. José Manuel BARROSO  
President of the European Commission  
Brussels

Excellency,

On the auspicious occasion of the “Europe Day”, I am very pleased to extend my warmest congratulations and best wishes of happiness to Your Excellency and to all Leaders of the Member States of the European Union as well as to the peoples of the European Union.

On this happy occasion, I would like to congratulate the European Union for the entry into force the Lisbon Treaty in December last year. The celebration of the “European Day” coincides with the 16th Anniversary of the establishment of Cambodian-EU relations, I would like to renew our heartfelt gratitude to all Member States of the European Union together with the European Commission for their continued invaluable assistance to support the socio-economic development in Cambodia.

I am confident that with your wise leadership, the relations between the Kingdom of Cambodia and the European Union/European Commission and all EU Member States will be further strengthened and developed in future to come.

Please accept, Your Excellency, the assurances of my highest consideration.

……………………
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Delegation of the European Union in Phnom Penh and has the honour to forward herewith the letter of Samdech Akka Moha Sena Padei Techo HUN SEN, Prime Minister of the Royal Government of Cambodia addressed to H. E. Mr. José Manuel BARROSO, President of the European Commission in Brussels for further transmission to its high destination.

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Delegation of the European Union the assurances of its highest consideration.

Phnom Penh, 5th May, 2010
Phnom Penh, April , 2008

His Excellency Mr. José Manuel BARROSO
President of the European Commission
Brussels

Excellency,

On the occasion of the Europe Day, I have the great pleasure to extend to Your Excellency my warmest congratulations and best wishes of good health, happiness and greater success in the fulfilment of your noble task.

May I take this opportunity to renew profound gratitude of the Royal Government of Cambodia to the European Union, European Commission and all the Member States for their continuous invaluable assistance for the development activities in Cambodia.

I strongly believe that the excellent bonds of friendship and cooperation between Cambodia and the European Union, European Commission and all the Member States will be further strengthened and developed in the years to come.

Please accept, Your Excellency, the assurances of my highest consideration.

...............
ប្រសិនបើ អ្នកមាត់អំណីអំពីការការពារជីវិតសង្ខេតនារី អ្នកត្រូវបានធ្វើការខ្សែរបស់អ្នកយ៉ាងកាន់តេ ប្រសិនបើអ្នកមាត់អំណីអំពីការការពារជីវិតសង្ខេតនារី អ្នកត្រូវបានធ្វើការខ្សែរបស់អ្នកយ៉ាងកាន់តេ.

ប្រសិនបើ អ្នកមាត់អំណីអំពីការការពារជីវិតសង្ខេតនារី អ្នកត្រូវបានធ្វើការខ្សែរបស់អ្នកយ៉ាងកាន់តេ ប្រសិនបើអ្នកមាត់អំណីអំពីការការពារជីវិតសង្ខេតនារី អ្នកត្រូវបានធ្វើការខ្សែរបស់អ្នកយ៉ាងកាន់តេ.

ព្រោះមានពេលបំផុត អ្នកត្រូវបានធ្វើការខ្សែរបស់អ្នកយ៉ាងកាន់តេ ប្រសិនបើអ្នកមាត់អំណីអំពីការការពារជីវិតសង្ខេតនារី អ្នកត្រូវបានធ្វើការខ្សែរបស់អ្នកយ៉ាងកាន់តេ.

ព្រោះមានពេលបំផុត អ្នកត្រូវបានធ្វើការខ្សែរបស់អ្នកយ៉ាងកាន់តេ.

.................
H.E.....................
Deputy Prime Minister,
Minister of Foreign Affairs and International Cooperation
Kingdom of Cambodia

Excellency,

Allow me to convey to Your Excellency my heartfelt sympathy over the tragic incident last Monday during the celebrations of the traditional Water Festival.

I would also kindly request you to convey my condolence and solidarity to the families of those deceased in such tragic circumstances, as well as my wishes for the swift recovery of those who were injured.

In these moments of deep sorrow, the people of Cambodia may count on all our support and affection.

Please accept, Mr. Deputy Prime Minister, the assurances of my highest consideration and esteem.

Trinidad Jiménez
Minister of Foreign Affairs and Cooperation of Spain
H.E……………………
Deputy Prime Minister,
Minister of Foreign Affairs and International Cooperation
Kingdom of Cambodia

Excellency,

Allow me to convey to Your Excellency my heartfelt sympathy over the tragic incident last Monday during the celebrations of the traditional Water Festival.

I would also kindly request you to convey my condolence and solidarity to the families of those deceased in such tragic circumstances, as well as my wishes for the swift recovery of those who were injured.

In these moments of deep sorrow, the people of Cambodia may count on all our support and affection.

Please accept, Mr. Deputy Prime Minister, the assurances of my highest consideration and esteem.

Trinidad Jiménez
Minister of Foreign Affairs and Cooperation of Spain
Phnom Penh, ........17 December 2010

H.E. Ms. Trididad Jiménez
Minister of Foreign Affairs and Cooperation
The Kingdom of Spain

Madrid

Excellency,

I am profoundly touched by your kind message of sympathy on the loss and injury of hundreds of people in tragedy occurred on the night of 22 November 2010, the last Day of our traditional Water Festival.

On behalf of the Royal Government of Cambodia and the bereaved families, I would like to deeply thank Your Excellency for sharing with us this profound grief.

Please accept, Excellency, the assurances of my highest consideration and regards.

Deputy Prime Minister
Minister of Foreign Affairs and International Cooperation
Phnom Penh, ……17 December 2010

H.E. Mr. Trinidad Jiménez
Minister of Foreign Affairs and Cooperation
The Kingdom of Spain

Madrid

Excellency,

I am profoundly touched by your kind message of sympathy on the loss and injury of hundreds of people in tragedy occurred on the night of 22 November 2010, the last Day of our traditional Water Festival.

On behalf of the Royal Government of Cambodia and the bereaved families, I would like to deeply thank Your Excellency for sharing with us this profound grief.

Please accept, Excellency, the assurances of my highest consideration and warmest regards.

…………………………

Deputy Prime Minister
Minister of Foreign Affairs
and International Cooperation
Paris, le 17 octobre 2011

Monsieur le Vice-Premier Ministre,

Face aux graves conséquences des inondations qui ont récemment touché votre pays et causé un nombre important de victime et des dégats matériels, je tiens à vous exprimer ma vive émotion et toute ma sympathie.

Je vous prie de bien vouloir transmettre, en mon nom personnel et au nom de la France, mes sincères condoléances et expression de ma compassion aux familles des victimes et à leurs proches.

Je vous prie d’agréer, Monsieur le Vice-Premier Ministre, l’expression de ma haute considération.

Alain JUPPÉ

Son Excellence
Monsieur .........................
Vice-Premier Ministre,
Ministre des Affaires étrangères et de la coopération internationale,
Royaume du Cambodge
Monsieur le Ministre d’Etat,

Je vous remercie pour vos condoléances et votre compassion pour les victimes des inondations qui ont frappé le Cambodge.

Ces inondations d’une ampleur sans précédente, ont causé des dégâts très important chiffrés à plusieurs centaines de millions de dollards et provoqué plusieurs centaine de morts.

Je vous prie d’agréer, Monsieur le Ministre d’Etat, l’expression de ma haute considération.
Excellency,

I attach, herewith, Note Verbal N° 0721, dated October 11th, 2011, in which the Bolivarian Republic of Venezuela reminds that in 2009 it had submitted its candidature for one of the three seats corresponding to the Latin America and Caribbean Group at the Human Rights Council, for the 2013-2015 period, in elections to be held in 2012.

Taking into account the deep feelings of friendship and cooperation that prevail in the relationship between our two countries, it would be particularly important for Venezuela to have the valuable support of your Government in these elections, which are to be held in 2012, during sessions of the General Assembly of the United Nations.

I allow myself of this opportunity to sincerely thank you for the consideration you may give to our candidature.

Jorge Valero
Permanente Representative

H.E. Ambassador Kosal Sea
Permanent Representative of the Kingdom of Cambodia
to the United Nations
New York
Phnom Penh, 8 December 2011

Hon.A.K.Bachoo,GOSK
Vice Prime Minister,
Minister of Foreign Affairs and
International Trade
Republic of Mauritius
Port Louis

Excellency,

I wish to refer to your letter dated 28 October 2011 seeking support for candidature of Hon. Justice Vinod BOOLELL as Judge to the International Criminal Court (ICC) at the elections to be held during the 10th Session of the Assembly of the State Parties to the Rome Statute from 12 December 2011, in New York.

In this regards, I wish to propose an arrangement of mutual support whereby the Royal Government of Cambodia will support the above said candidature of the Republic of Mauritius, on the understanding that the Republic of Mauritius would lend its support to Cambodia’s candidature for a non-Permanent Member of the United Nations Security Council for the term 2013-2014, at the elections to be held during the 67th Session of the General Assembly of the United Nations in 2012

The Royal Government of Cambodia would highly appreciate it if we can formalize this understanding by written confirmation.

Please accept, Excellency, the assurances of my highest consideration.
The Embassy of the People’s Republic of China in Phnom Penh presents its compliments to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia, and has the honour to inform the Ministry that the Government of the People’s Republic of China has decided to present its candidature to the United Nations Human Rights Council for term 2014-2016, at elections to be held during 67th Session of the United Nations General Assembly in May 2013, in New York.

The Government of the People’s Republic of China has therefore the honour to ask for the support of Chinese Candidature as a member of United Nations Human Rights Council for term 2014-2016.

The Embassy of the People’s Republic of China avails itself of this opportunity to renew to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia the assurances of its highest consideration.

Phnom Penh, 10th January 2013

The Ministry of Foreign Affairs and International Cooperation
Phnom Penh
The Embassy of the Federative Republic of Brazil presents its compliments to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia and has the honour to refer to the selection process for the position of Director-General of the World Trade Organization (WTO), to be held along the first semester of 2013.

The government of Brazil has decided to present the candidature of Ambassador Roberto Azevedo for the referred position. Ambassador Azevedo is one the most renowned experts in WTO issues world-wide. He has extensive experience as a high level diplomat and negotiator and is highly regarded as a consensus builder and has broad experience as an independent and impartial chair of panels within the WTO Dispute Settlement Body (DSB).

The Government of Brazil believes the next Director-General must have the ability to move easily across different grouping of countries in order to strengthen the multilateral trading system. Ambassador Roberto Azevedo enjoys unanimity among those familiar with WTO issues and has all the necessary qualifications to head the Organization through the challenges it faces in the current turbulent world economic situation.

An aide-Memoire about the Brazilian candidature and a copy of Ambassador Roberto Azevedo’s curriculum vitae are attaché herewith.

The Government of Brazil has therefore the honour to ask for the support of the Cambodian Government to the candidature of Ambassador Roberto Azevedo to the position of DG of the WTO.

The Embassy of the Federal Republic of Brazil avails itself of this opportunity to renew to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia the assurances of its highest consideration.
The Ministry of Foreign Affairs and International Cooperation
Phnom Penh

N° 343 IO/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the People’s Republic of China in Phnom Penh, and in referring to the Note n° CESY (2011) 31 dated 7 February 2012, has the honour to inform the Embassy that the Royal Government of Cambodia is pleased to support the candidature of the People’s Republic of China for election to the United Nations Human Rights Council for term 2014-2016, at elections to be held during 67th Session of the United Nations General Assembly in May 2013, in New York.

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Embassy of the People’s Republic of China the assurances of its highest consideration.
Phnom Penh, 17 February, 2012

Embassy of the People’s Republic of China

Phnom Penh

Practice

N° 344 IO/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to
.................................................................................. in............, and
in referring to the .................dated 10th January 2013, has the honour to inform the .................that the .........................is pleased to support the candidature of the
..................................................................................for position of ...............
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the Federative Republic of Brazil in Bangkok, and in referring to the Note n° C03 dated 10th January 2013, has the honour to inform the Embassy that the Royal Government of Cambodia is pleased to support the candidature of the Ambassador Roberto Azevedo for position of Director-General of World Trade Organization (WTO) at elections to be held during the first semester of 2013.

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Embassy of the Federative Republic of Brazil the assurances of its highest consideration.

Phnom Penh, 01 February, 2013

N° 344 IO/MFA.IC
Phnom Penh, 01 February, 2013

Embassy of the Federative Republic of Brazil

Bangkok
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia to the Delegation of the European Union in Phnom Penh and herewith the letter of Samdech Akka Moha Sena Padei Techo HUN SEN, Prime Minister of the Royal Government of Cambodia addressed to H. E. Mr. José Manuel BARROSO, President of the European Commission in Brussels for further transmission to its...

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia to the Delegation of the European Union in Brussels...

Phnom Penh, 5th May, 2010
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Delegation of the European Union in Phnom Penh and has the honour to forward herewith the letter of Samdech Akka Moha Sena Padei Techo HUN SEN, Prime Minister of the Royal Government of Cambodia addressed to H. E. Mr. José Manuel BARROSO, President of the European Commission in Brussels for further transmission to its highest destination.

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Delegation of the European Union the assurances of its highest consideration.

Phnom Penh, 5th May, 2010

DELEGATION OF THE EUROPEAN UNION TO CAMBODIA

PHNOM PENH
The Delegation of the European Union in Phnom Penh writes a Verbal Note to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia sending letter of H. E. Mr. José Manuel BARROSO, President of the European Commission in Brussels addressed to Samdech Akka Moha Sena Padei Techo HUN SEN, Prime Minister of the R N° 870 ECD/MFA.IC

The Delegation of the European Union in Phnom Penh presents its compliments to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia and has the honour to forward herewith the letter of H. E. Mr. José Manuel BARROSO, President of the European Commission in Brussels addressed to Samdech Akka Moha Sena Padei Techo HUN SEN, Prime Minister of the Royal Government of Cambodia for further transmission to its highest destination.

The Delegation of the European Union avails itself of this opportunity to renew to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia the assurances of its highest consideration.

Phnom Penh, 5th May, 2010

MINISTRY OF FOREIGN AFFAIRS AND INTERNATIONAL COOPERATION

PHNOM PENH
SAMPLE A:  Formal first person Note from the Minister for Foreign Affairs to a Minister for Foreign Affairs.

Excellency,

I have the honour to acknowledge the receipt of your letter of the 10th of June in which you extend an invitation for a Special Mission representing the (name of country) to attend the ceremony of inauguration of His Excellency…………………………….., President-Elect of………………….., to be held in ……………………………. on……………August 1999.

My government is deeply appreciative of Your Excellency’s invitation and regret that circumstances do not permit us to avail ourselves of your courtesy by dispatching a Special Mission at this present time.

I am to convey to Your Excellency and through you to His Excellency the President-Elect our good wishes on the auspicious occasion of his inauguration.

Accept Excellency, the assurances of my highest consideration.

Sd./

........................................

Minister for Foreign Affairs

His Excellency Mr......................
Minister for Foreign Affairs,
Government of ..........................
Capital City.
Dispatch = to send
Auspice = protection or support
Auspicious = suggestion for a positive or successful future
Invitation

Phnom Penh, ....... February 2009

His Excellency ................
President
Republic of ....................
................................

Dear Excellency,

I have the great pleasure to once again extend my most cordial invitation to Your Excellency and Madam to pay a state visit to the Kingdom of Cambodia on a date convenient to Your Excellency during the period prior to the ASEAN + Republic of ...............and ASEAN + 3 Summits which are scheduled to be held in Thailand on 10-12 April 2009.

Your Excellency’s visit to Cambodia will significantly strengthen the bonds of excellent friendship and cooperation between our two nations. It will also be a very good occasion for us to exchange views on various matters of common interests including our shared endeavors to promote bilateral relations between the Kingdom of Cambodia and the Republic of ............

I hope to warmly welcome Your Excellency and Madam in Cambodia before our New Year which will take place on 13 April.

Please accept, Excellency, the assurances of my highest consideration and best wishes.

..........................
Phnom Penh, 3 October 2011

His Excellency

Minister of Foreign Affairs of the
Republic of Serbia
BELGRADE

Excellency,

I have a great pleasure to extend my cordial invitation to Your Excellency to pay an official visit to the Kingdom of Cambodia on 11 October 2011.

I am fully confident that Your Excellency’s visit will open a new chapter and render further opportunity for our two countries to strengthen our historical relations and to enhance our cooperation for the common interest of our two peoples.

I am looking forward to warmly welcoming Your Excellency in Cambodia.

Please accept, Excellency, the assurances of my highest consideration.

..........................
Reply to the invitation

Phnom Penh, February 2012

H.E.Mr. ....................
President of the ...........
.................................

Excellency,

I have the honor to acknowledge receipt with thanks of your letter dated 05 February 2012, inviting me to attend the High-Level Segment of the United Nations Conference on Sustainable Development to be held from 20 to 22 June 2012 in .................., ..................

While expressing my sincere thanks for your kind invitation, I very much regret to inform you that due to my tight schedule, I will not be able to attend the above-said important Event. I have, however, designed H. E. Mr.................... Deputy Prime Minister, Minister of.............................................................. to participate in this Event, on my behalf.

May I wish the Event a great success and fruitful result.

Please accept, Your Excellency, the assurances of my highest consideration

........................................
**Lesson 6, 13 Feb. 2013**

**Vocabulary:**

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<th>Term</th>
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<td>To inform</td>
<td>President</td>
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<td>Official</td>
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<td>To express</td>
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<td>Between</td>
<td>Countries</td>
<td>Ambassador</td>
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<td>Excellent</td>
<td>Missions</td>
<td>Plenipotentiary</td>
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<td>To strengthen</td>
<td>Relations</td>
<td>Wonderful</td>
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<td>Letters</td>
<td>Extraordinary</td>
<td>This</td>
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<tr>
<td>Excellency</td>
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</tbody>
</table>
Vienna, 01 June 2007

Excellency

I have the honour to inform You that today I have presented to His Excellency the Federal President of the Republic of Austria, Dr. Heinz Fischer, the Letters accrediting me as Ambassador Extraordinary and Plenipotentiary of the Dominican Republic to the Federal Republic of Austria.

I take this wonderful opportunity to express to Your Excellency my desire to maintain and strengthen the excellent relations, both official and personal between our two Countries and Missions.

Please accept, Excellency, the assurances of my highest consideration.

Mr. Ramón Quiñones

H. E. SUN Saphoeun
Ambassador of the
Kingdom of Cambodia
164 A, Tervueren Avenue
1050 Brussels, Belgium
Brussels, 06 June 2007

Excellency

I have the honour to acknowledge receipt of Your letter dated 1 June 2007, in which Your Excellency have informed me that You have presented to His Excellency the Federal President of the Republic of Austria, Dr. Heinz Fischer, the Letters accrediting Your Excellency as Ambassador Extraordinary and Plenipotentiary of the Dominican Republic to the Federal Republic of Austria.

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Please accept, Excellency, the assurances of my highest consideration.

SUN Sapheun

H. E. Mr. Ramón Quiñones  
Ambassador of the  
Dominican Republic  
Prince Eugen Street 18/1/33  
1040 Vienna, Austria

Vienna,  
01 June 2007

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SUN Sapheoun

H. E. Mr. Ramón Quiñones
Ambassador of the Dominican Republic
Prince Eugen Street 18/1/33
1040 Vienna, Austria
Complete the 2 following samples then write a verbal Note to send the Letter of Cambodian Prime Minister to the Vice-President and Prime Minister of the United Arab Emirates.

N............ECD/MFA.IC

The................................................................................................................................................

present its compliments to the ................................................................. and has the
honor to enclose herewith the original letter .........................................................
......................................................................................................addressed to ...........................................................
..............................................................................Vice-President and Prime Minister of the United Arab Emirates and
Ruler of Dubai.

The............. would be grateful if the ..............could kindly forward the above-said letter to
its ........................................

The ........................................................................... avails itself of this opportunity to renew to the
........................................................................................................the assurances of its highest consideration.

--------------------,......................October 2012

................................................................

BANGKOK
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia

enclose herewith of Prime Minister of the Kingdom of Cambodia, to His Highness Mohammed Bin Rashid Al Maktoum, of the United Arab Emirates and Ruler of Dubai.

The Ministry if the Embassy could the to its highest destination.

The Ministry of Foreign Affairs and International Cooperation of this to the Embassy of the United Arab Emirates in Bangkok the of its highest consideration.

Phnom Penh

Embassy of the United Arab Emirates

Embassy of the United Arab Emirates
Please write a verbal Note to send the Letter of Cambodian Prime Minister to the Vice-President and Prime Minister of the United Arab Emirates

(25%)

N................ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the

and has the honor to enclose herewith

the original letter of HUN Sen, addressed

, Vice-President and Prime Minister of the United Arab Emirates and Ruler of Dubai.

The would be grateful if the could kindly forward the above-said letter to its .

The avails itself of this opportunity to renew to the

the assurances of its highest consideration.

..................October 2012

BANGKOK
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the United Arab Emirates in Bangkok and has the honor to enclose herewith the original letter of Samdech Akka Moha Sena Padei Techo HUN Sen, Prime Minister of the Kingdom of Cambodia, addressed to His Highness Mohammed Bin Rashid Al Maktoum, Vice-President and Prime Minister of the United Arab Emirates and Ruler of Dubai.

The Ministry would be grateful if the Embassy could kindly forward the above-said letter to its highest destination.

The Ministry of Foreign Affairs and International Cooperation avails itself of this opportunity to renew to the Embassy of the United Arab Emirates in Bangkok the assurances of its highest consideration.

Phnom Penh, ................

Embassy of the United Arab Emirates
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the United Arab Emirates in Bangkok and has the honor to enclose herewith the original letter of Samdech Akka Moha Sena Padei Techo HUN Sen, Perime MInister of the Kingdom of Cambodia, addressed to His Highness Mohammed Bin Rashid Al Maktoum, Vice-President and Prime Minister of the United Arab Emirates and Ruler of Dubai.

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The Ministry of Foreign Affairs and International Cooperation avails itself of this opportunity to renew to the Embassy of the United Arab Emirates in Bangkok the assurances of its highest consideration.

Phnom Penh,................October 2012

Embassy of the United Arab Emirates

BANGKOK
2 October 2012

Your Excellency,

It is my utmost pleasure to courteously extend an invitation to you to come to the United Arab Emirates as an honored guest and I am pleased to invite you in your capacity as Prime Minister of .....................and Chair of ASEAN 2012 to participate in the first Global Meeting of Regional Organizations, to be held from 12 to 14 November 2012 in Dubai, United Arab Emirates during the Summit on Global Agenda.

Convened by the World Economic Forum and the Government of the United Arab Emirates under the theme Regional Organizations as Catalysts for Advancing Global Cooperation, this unprecedented meeting is a direct response to the growing mandate and impact of regional organizations worldwide.

In a special programme, leaders of key regional organizations will gather as a global community for the first time to share best practices and discuss key challenges and risks, Moreover, they will have a
unique opportunity to articulate new models for accelerating global cooperation.

Your leadership and the achievements are widely recognized, and I would be delighted if you would join us in the United Arab Emirates.

For more information about the Regional Organizations Summit, kindly contact the World Economic Forum on [rosummit@weforum.org](mailto:rosummit@weforum.org)

Yours sincerely,

Mohammed Bin Rashid Al Maktoum

Vice President & Prime Minister of United Arab Emirates

Ruler of Dubai
Vocabulary:

will take place

Acknowledge Receipt

Invitation

Attend

Event

thanks

due to

regret

Appreciate

be unable

utmost effort

Leaders

Practices

Experts

Fruitful

Cooperation

Share

Discuss

Wish

Advancing

Success    Accept
His Highness Mohammed Bin Rashid Al Maktoum  
Vice President & Prime Minister of United Arab Emirates  
Rule of Dubai

Your Highness,

I have the honour to ...............  ...............with thanks of your letter dated 16 July 2012, inviting me to ................... the 1st Global Meeting of Regional Organizations which.................... ................... on 12-14 November 2012 in Dubai, United Arab Emirates.

While expressing my sincere ................for your kind ................., I very much ..................to inform you that ............... ...............my scheduled commitments at home, I will .................. ..................to .......................the above said important.........................

I highly ..........................your ..................... ..................in organizing such an important meeting to bring together the .......................and .......................from different region to .......................the best ...............and .......................regional .....................for .......................global cooperation.
May I ................ you a great ..................and .................. meeting.

Please .................., Your Highness, the assurance of my highest consideration.

..........................................................
His Highness Mohammed Bin Rashid Al Maktoum
Vice President & Prime Minister of United Arab Emirates
Rule of Dubai

Your Highness,

I have the honour to acknowledge receipt with thanks of your letter dated 16 July 2012, inviting me to attend the 1st Global Meeting of Regional Organizations which will take place on 12-14 November 2012 in Dubai, United Arab Emirates.

While expressing my sincere thanks for your kind invitation, I very much regret to inform you that due to my scheduled commitments at home, I will be unable to attend the above said important Event.

I highly appreciate your utmost effort in organizing such an important meeting to bring together the Leaders and Experts from different region to share the best practices and discuss regional cooperation for advancing global cooperation.

May I wish you a great success and fruitful meeting.

Please accept, Your Highness, the assurance of my highest consideration.

..............................................................
Madrid, .... October 2010

H.E. Mr. .....
Deputy Prime Minister
Minister of Foreign Affairs of
Cambodia

Excellency,

I sincerely thank for your kind letter congratulating me on my recent appointment as Minister of Foreign Affairs of the Kingdom of Spain and, most especially, your good wishes and willingness to work together in the coming months.

I would like to assure that the same arrangement will be ready from my part. I am convinced that our work and dedication will contribute to further strengthening relations between our two countries.

With my highest esteem and consideration.

Trinidad Jimenez
H.E. Ms. Trinidad Jimenez  
Minister of Foreign Affairs  
The Kingdom of Spain  
Madrid  

Excellency,  

I have the great pleasure to express my warmest congratulations to Your Excellency on the happy occasion of your appointment as Minister of Foreign Affairs of the Kingdom of Spain.  

I am convinced that under your leadership the relations of friendship and cooperation between our two Kingdoms will be further developed for the mutual interest of our two peoples.  

Please accept, Excellency, the assurances of my highest consideration.  

HOR Namhong  
Deputy Prime Minister  
Minister of Foreign Affairs and International Cooperation
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the Kingdom of Spain in Bangkok and has the honor to enclose herewith the original letter of His Excellency HOR Namhong, Deputy Prime Minister, Minister of Foreign Affairs and International Cooperation of the Kingdom of Cambodia, addressed to Her Excellency Ms Trinidad Jimenez, Minister of Foreign Affairs of the Kingdom of Spain.

The Ministry would be grateful if the Embassy could kindly forward the above mentioned letter to its highest destination.

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Embassy of the Kingdom of Spain in Bangkok the assurances of its highest consideration.

Phnom Penh, ..............October 2010.

Embassy of the Kingdom of Spain
Bangkok
Phnom Penh, 21 September 2009

His Excellency Mr. José Manuel BARROSO
President of the European Commission
BRUSSELS

Excellency,

On behalf of the Royal Government of Cambodia, I would like to extend my warmest congratulation to Your Excellency of your celebration for the second term as President of the European Commission.

I am confident that under your wise leadership; the relations of friendship and good cooperation between the Kingdom of Cambodia and the European Commission will be further strengthened and developed in the years to come.

May I take this auspicious opportunity to renew the deep and sincere thanks of the Royal Government of Cambodia to the European Commission for its invaluable continuous supports in many sectors to people of Cambodia.

May I express to Your Excellency my best wishes of good health, happiness and greater success in your noble mission.

Please accept, Your Excellency, the assurances of my highest consideration.
Diplomatic Notes and Letters

Course Objectives:

This course is designed to introduce students to Diplomatic Notes and Letters course. A number of different types of Diplomatic Notes and Letters will be observed, learned and practiced.

Credit

• 21 Hours
• 14 Sessions
• 1 Session / Week

Course Outline:

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Hour</th>
<th>Week</th>
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<td>09 Jan. 2013</td>
<td><strong>Introduction:</strong> Diplomatic notes (Verbal Note)</td>
<td>1.5</td>
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<td></td>
<td>What is a diplomatic note?</td>
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<td></td>
<td>Why to write it?</td>
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<td>Form of diplomatic notes?</td>
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<td><strong>Practice</strong></td>
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<td><strong>Circular Note</strong> (about Ambassador absence)</td>
<td>1.5</td>
<td>2</td>
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<td><strong>Verbal Note</strong> for supporting a candidature</td>
<td>1.5</td>
<td>3</td>
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<td><strong>Verbal Note</strong> to send other diplomatic letters</td>
<td>1.5</td>
<td>4</td>
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<td><strong>Diplomatic letters:</strong></td>
<td>1.5</td>
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<td></td>
<td>What is a diplomatic letter?</td>
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<td>Why / When to write it?</td>
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<td>Who writes a diplomatic letter?</td>
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<td>How to write a diplomatic letter?</td>
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<td><strong>Practice</strong></td>
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<td><strong>Types of diplomatic letter:</strong></td>
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<td>- Invitation to a meeting, Reply</td>
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<td>- Congratulation</td>
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<td>- Condolence</td>
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<td><strong>Informing letter</strong> about the presentation of Credential Letters</td>
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<td>Reply</td>
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<td>- Practice</td>
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<td><strong>Invitation Letter to a meeting</strong></td>
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<td>Reply</td>
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<td>Practice</td>
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<td><strong>Invitation Letter</strong> for a Visit</td>
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<td>Practice</td>
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<td>13.03.13</td>
<td><strong>Congratulation Letter</strong> for a nomination</td>
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<td>Reply</td>
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<td>Practice</td>
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<td>20.03.13</td>
<td><strong>Congratulation Letter</strong> for the National Day</td>
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<td>Practice</td>
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<td>27.03.13</td>
<td><strong>Condolence letters</strong> <em>(Head of State, Head of Government,)</em></td>
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<td><strong>Condolence letters</strong> <em>(Minister of Foreign Affairs)</em></td>
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<td>03.04.13</td>
<td><strong>Review</strong></td>
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<td>10.04.13</td>
<td><strong>“Examen Blanc”</strong></td>
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<td><strong>Final Exam</strong></td>
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**Assessment**

- Final exam **100 %**

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“Zero tolerance on **cheating** / academic **misconduct**”
Diplomatic Correspondence

First person and third person Notes

Diplomatic communications may be written either in the first person or the third person.

When they are written in the first person, they are signed and addressed and are known as first-person Notes. They may be formal Notes or informal Notes.

When they are written in the third person, they are referred to as third-person Notes. They usually take one of the following forms: Note Verbale, Aide-memoire, Memorandum, Pro-Memoria, Note Collective. They are usually neither signed nor address.

However, a Note Verbale is marked by the office seal and initialed, in lower right-hand corner of the last page, by a duly authorized signing officer.

Recently, a phenomenon known as a Non-paper appears to have gained more currency. When the subject is of sensitive nature and sending state does not want to put the matter too officially, the non-paper is conveyed to the party concerned. It is written on a plain sheet of paper and does not carry any signature or seal.

First person Notes (Formal and Informal Notes)

The essential phrase in writing a formal first-person Note is: “I have the honour to” which is usually placed near the beginning of the Note. This phrase may be suitably repeated in the body of the Note, but an excessive use of phrase should be avoided.

According to the usage of some countries, the expression “I have the honour to” is not used in a formal first-person Note addressed or sent from an Ambassador to a Charge d’Affaires.

When an Ambassador sends a Note to a Charge d’Affaires, such expressions as: “I have the pleasure to”, “I have the pleasure of”, “I take the pleasure in” or some polite phraseology may be used instead.
The expression “I have the honour to...” is also not used in an informal first-person Note.

The answer to the incoming diplomatic communication should normally be in the same form as the communication to which a reply is being made. Consequently a reply to a formal first-person Note will be in the same format.

Usually, the word “you” is used in the body of an informal Note, but the use of “Your Excellency” in the body of informal Note addressed to a Minister for Foreign Affairs or a foreign Ambassador is not infrequent.

In the United Kingdom “Dear Mr.” is more formal than “My Dear Mr...”
SAMPLE A:  Formal first person Note from the Minister for Foreign Affairs to a Minister for Foreign Affairs.

Excellency,

I have the honour to acknowledge the receipt of your letter of the 10th of June in which you extend an invitation for a Special Mission representing the ...(name of country)... to attend the ceremony of inauguration of His Excellency……………………………, President-Elect of……………………………, to be held in …………………………… on………………August 1999.

My government is deeply appreciative of Your Excellency’s invitation and regret that circumstances do not permit us to avail ourselves of your courtesy by dispatching a Special Mission at this present time.

I am to convey to Your Excellency and through you to His Excellency the President-Elect our good wishes on the auspicious occasion of his inauguration.

Accept Excellency, the assurances of my highest consideration.

Sd./

…………………………………

Minister for Foreign Affairs

His Excellency Mr……………………..
Minister for Foreign Affairs,
Government of ………………………..
Capital City.
Dispatch = to send

Auspice = protection or support
Examen Blanc

ViHF 50 students

- **Note No 1**

1. Please fill the blind spaces in the Diplomatic Notes as follow:

N° 870  ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the Republic of France in Phnom Penh and has the honour to forward herewith the letter of H.E. Mr. HOR Namhong, Deputy Prime Minister, Minister of Foreign Affairs and International Cooperation of the Royal Government of Cambodia to H. E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France for

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia avails itself of this opportunity to the Embassy of the Republic of France the of its highest .

Phnom Penh, October, 2010

Embassy of the Republic of France
- Note No 2

N° 870  ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to in Phnom Penh

and has the honour to the of H.E. Mr. HOR Namhong,

, Minister of Foreign Affairs and International Cooperation of the addressed to H. E. Mr Bernard CAZENEUVE, Minister

of the Republic of France for further transmission to .

The of the Kingdom of Cambodia avails itself of this to renew to the of the Republic of France the assurances of consideration.

Phnom Penh, October, 2010

of France

PHNOM PENH
2. Please write a congratulation letter on the occasion of French National Day “14 July”. The letter is addressed to H. E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France!
3. Please write a **Diplomatic Note** to the Embassy of the Republic of France in Phnom Penh asking for further transmission the letter to its destination!
1. Please fill the blind spaces in the Diplomatic Notes as follow:

- **Note No 1**

Nº 870 ECD/MFA.IC

The of the Kingdom of Cambodia to the Embassy of the Republic of France in Phnom Penh, and to forward herewith of H.E. Mr. HOR Namhong, Deputy Prime Minister, Minister of Foreign Affairs and International Cooperation of the Royal Government of Cambodia to H. E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France for to its high destination.

Phnom Penh, July, 2010

Embassy of the Republic of France
Note No 2

N° 871  ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to

in Phnom Penh and has the honour to

the

of

H.E. Mr. HOR Namhong,

, Minister of Foreign Affairs and International Cooperation of the

addressed to H. E. Mr Bernard CAZENEUVE, Minister

of the Republic of France for further transmission to

.

The

of the Kingdom of Cambodia avails itself of this to renew to the

assurances of

of the Republic of France the consideration.

Phnom Penh, July, 2010

of France

PHNOM PENH
2. Please write a congratulation letter on the occasion of National Day of the United Kingdom. The letter is addressed to H. E. Mr ................................, Minister of Foreign Affairs of the United Kingdom!
3. Please write a Diplomatic Note to the Embassy of the United Kingdom in Phnom Penh asking for further transmission the letter to its destination!
The Delegation of the European Union presents its compliments to the Ministry of Foreign Affairs and International Co-operation of the Kingdom of Cambodia and wishes to transmit in annex a statement by the Spokesperson of the EU High Representative Catherine Ashton on the death of King Father Norodom Sihanouk.

The Delegation of the European Union to the Kingdom of Cambodia avails itself of this opportunity to renew to the Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia the assurances of its highest consideration.

Phnom Penh, 15 October 2012

Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia
Phnom Penh
Cambodia
Statement by the spokesperson of EU High Representative Catherine Ashton on the death of King Father Norodom Sihanouk

The spokesperson of Catherine Ashton, High Representative of the Union for Foreign Affairs and Security Policy and Vice President of the Commission, issued the following statement today:

"It is with great sadness that the High Representative has learnt of the passing away of King Father Norodom Sihanouk. She wishes to express her sincere condolences and sympathy to King Norodom Sihamoni, to Queen Mother Norodom Monineath, to all members of the Royal family and to the people of Cambodia.

King Norodom Sihanouk was a well respected leader and a key figure in Cambodia’s recent history. The EU will continue to stand by Cambodia."
1. Please fill the blind spaces in the Diplomatic Notes as follow:

- Note No 1

N° 870 ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the Republic of France in Phnom Penh and has the honour to forward herewith the letter of H.E. Mr. HOR Namhong, Deputy Prime Minister, Minister of Foreign and International Cooperation of the Royal Government of Cambodia addressed to H. E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France for further transmission to its high destination.

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Embassy of the Republic of France the assurances of its highest consideration.

Phnom Penh, July, 2010

Embassy of the Republic of France

PHNOM PENH
The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the Republic of France in Phnom Penh, and has the honour to forward herewith the letter of H.E. Mr. HOR Namhong, Deputy Prime Minister, Minister of Foreign Affairs and International Cooperation of the Royal Government of Cambodia addressed to H.E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France for further transmission to its high destination.

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Embassy of the Republic of France the assurances of its highest consideration.

Phnom Penh, July, 2010

Embassy of the Republic of France

PHNOM PENH
2. Please write a congratulation letter on the occasion of French National Day. The letter is addressed to H. E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France!

Phnom Penh, July 2010

H.E. Mr. Bernard CAZENEUVE
Minister for Foreign Affairs
The Republic of France
Paris

Excellency,

On the solemn occasion of the National Day of the Republic of France, I have the great pleasure to extend my warmest congratulations and best wishes of happiness and greater success to Your Excellency in the fulfillment of your noble task.

I am convinced that the existing relations of friendship and cooperation between our two Countries will be further developed and strengthened for the common interests of our two nations.

Please accept, Excellency, the assurances of my highest consideration.

..................................

Deputy Prime Minister
Minister of Foreign Affairs
3. Please write a Diplomatic Note to the Embassy of the Republic of France in Phnom Penh asking for further transmission the letter to its destination!

N° 870  ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the Republic of France in Phnom Penh and has the honour to forward herewith the letter of H.E. Mr. HOR Namhong, Deputy Prime Minister, Minister of Foreign Affairs and International Cooperation of the Royal Government of Cambodia addressed to H. E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France for further transmission to its high destination.

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Embassy of the Republic of France the assurances of its highest consideration.

Phnom Penh, July, 2010

Embassy of the Republic of France  

PHNOM PENH
1. Please fill the blind spaces in the Diplomatic Notes as follow:

- **Note No 1**

N° 870  ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the Republic of France in Phnom Penh and has the honour to forward herewith the letter of H.E. Mr. HOR Namhong, Deputy Prime Minister, Minister of Foreign Affairs and International Cooperation of the Royal Government of Cambodia addressed to H. E. Mr Bernard CAZENEUVE, Minister of Foreign and European Affairs of the Republic of France for transmission to its high destination.

The Ministry of Foreign Affairs and international Cooperation of the Kingdom of Cambodia avails itself of this opportunity to the Embassy of the Republic of France of its highest consideration.

Phnom Penh, October, 2010

Embassy of the Republic of France
N° 870 ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to in Phnom Penh and has the honour to the of H.E. Mr. HOR Namhong,
, Minister of Foreign and International Cooperation of the addressed to H. E. Mr Bernard CAZENEUVE, Minister of the Republic of France for further transmission to .

The of the Kingdom of Cambodia avails itself of this to renew to the of the Republic of France the assurances of consideration.

Phnom Penh, October, 2010

PHNOM PENH
2. Please write a congratulation letter on the occasion of National Day of the United Kingdom. The letter is addressed to H. E. Mr …………………………., Minister of Foreign Affairs of the United Kingdom!

Phnom Penh, October 2010

H.E. Mr. ……………………………………….
Minister for Foreign Affairs
London

Excellency,

On the solemn occasion of the National Day of the United Kingdom, I have the great pleasure to extend my warmest congratulations and best wishes of happiness and greater success to Your Excellency in the fulfillment of your noble task.

I am convinced that the existing relations of friendship and cooperation between our two Kingdoms will be further developed and strengthened for the common interests of our two nations.

Please accept, Excellency, the assurance
3. Please write a Diplomatic Note to the Embassy of the United Kingdom in Phnom Penh asking for further transmission the letter to its destination!

N° 870 ECD/MFA.IC

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia presents its compliments to the Embassy of the United Kingdom and has the honour to forward herewith the letter of H.E. Mr. HOR Namhong, Deputy Prime Minister, Minister of Foreign Affairs and International Cooperation of the Royal Government of Cambodia addressed to H. E. Mr. , Minister of Foreign Affairs of the United Kingdom for further transmission to its high destination.

The Ministry of Foreign Affairs and International Cooperation of the Kingdom of Cambodia avails itself of this opportunity to renew to the Embassy of the United Kingdom the assurances of its highest consideration.

Phnom Penh, October, 2010

Embassy of the United Kingdom

PHNOM PENH
H.E. Samdech Akka Moha Sena Padei Techo Hun Sen
Prime Minister
Office of Prime Minister
Phnom Penh
Kingdom of Cambodia

Dear Prime Minister Hun:

It is with much sorrow that I have learned of the passing of His Majesty King-Father Norodom Sihanouk.

Since His accession to the throne in 1941, His Majesty the King-Father worked tirelessly for the good of Cambodia, and its people. He was an inspiration to many, and His passing leaves us all with a sense of loss.

On behalf of the International Monetary Fund and myself, please accept our deepest condolences to you and a grieving nation.

Sincerely yours,
Sir,

I have the pleasure to acknowledge the receipt of your letter of December 11, 1998 in which you were good enough to inform me, under the authorization of the Government of the……………………………………… that the National Assembly, in its Session of December 9, 1998, had elected His Excellency Mr.............as President of ......................

I am also pleased to note that according to the Constitution of the ........................................, the State Council, through its President, represents the ........................................State in international relations.

Accept Sir, the assurances of my high consideration.

........................................

Minister for Foreign Affairs

Mr.........................
Charge d’Affaires ad interim,
Embassy of the.........................
YANGON.
SAMPLE C:  Formal first person Note from the Prime Minister to another Prime Minister.

Excellency,

I wish to express my sincere thanks to Your Excellency and the friendly people of the (name of country) for the warm welcome and hospitality extended to me and my delegation during our recent visit to (name of country) and making our stay in (capital city) a memorable one.

The exchange of views I had with Your Excellency had surely contributed to better understanding, mutual trust and good will between our two countries and peoples.

Hoping to reciprocate your generous hospitality accorded to us during our recent visit to your beautiful country, I would like to invite you and Madame to pay a visit to ...( name of country) at a mutually convenient time. I am fully confident that Your Excellency’s visit will further consolidate the bonds of friendship and understanding between our two nations.

Please accept, Your Excellency, the assurances of my highest consideration.

Prime Minister

Of the ........................................

His Excellency .............................
Prime Minister
(Name of the country),
Capital City.
Phnom Penh, October 2007

H.E Mrs. Benita Ferrero Waldner
Commissioner for External Relations
European Commission
Brussels

Excellency,

In response to your letter of 6th October 2007, I have the great pleasure to sincerely thank you for your official acceptance of my invitation extended to you to pay an official visit to the Kingdom of Cambodia and, to warmly welcome you here from 25th to 27th November 2007 as proposed.

I do believe that your visit would be an opportune occasion for us to exchange views on how to further enhance Cambodia-EU cooperation as well as ASEAN-EU Dialogue relations our mutual benefit.

I look forward to seeing you soon in Cambodia.

Please accept, Excellency, the assurances of my highest consideration.

Hor Namhong
Deputy Prime Minister
Minister of Foreign Affairs
and International Cooperation